



Noblesville High School WinterGuard Student/Family Handbook 2024-2025

Eric Thornbury, Director
Jacob Crossley, Associate Director
Jeffrey Welsh, Color Guard Director
Cal Lennon, Percussion Director

18111 Cumberland Road
Noblesville, IN 46060
317-773-4680

NoblesvilleBand.org

Sponsored by:
Noblesville Band Boosters, INC

Welcome!

This handbook has been assembled to answer questions and clarify our high expectations, to ensure the Millers will have another successful year.

Required Checklist for Winter Guard Eligibility

*****Must be completed to participate*****

- Online Sign-Up Form and Deposit Fee
 - Medical Form
 - Concussion & Cardiac Arrest Acknowledgement
 - Signed 2024-2025 Commitment Contract (attached to this handbook)
-

Early COMMUNICATION Solves Problems

Director Contacts

Eric Thornbury, Director- eric_thornbury@nobl.k12.in.us
317-773-4600 x12246

Jacob Crossley, Associate Director - jacob_crossley@nobl.k12.in.us
317-773-4600 x12220

Jeffrey Welsh, Color Guard Director - ufjeffdm86@yahoo.com

Cal Lennon, Percussion Director - charles_lennon@nobl.k12.in.us

Point Parent Contacts

Meghan Ferens- Guard Point Parent- meghan.ferens@gmail.com

Band Booster Contacts

Emily Alexander, President- President@NoblesvilleBand.org

Jennifer Melton, VP - President@NoblesvilleBand.org

Kim Eshbaugh, Volunteer Coordinator - volunteers@noblesvilleband.org

Jacky Doke, Treasurer- Treasurer@NoblesvilleBand.org

Sources of Information

Parent Communication Groups/Sources of Info:

Band Website: <http://NoblesvilleBand.org>

Weekly newsletter from boosters - on our website. Will be shared on the band app.

BandApp: Download app and join the group!

You can also access the band app via web browser:

Winter Guard 2025 Band App <https://band.us/n/aba6A9wdx9r0h>

Facebook Private Group: (NHS Bands and Guard 2024-25)

Noblesville Color Guard 2024-2025

These groups are for additional discussion. This is not our primary source of communication. Our Facebook group is private/by request and only for Noblesville Band families. If you have complaints, please do not post those in the Facebook group.

Public social media:

Facebook Page: Follow our public page - Noblesville High School Bands

Twitter: @NoblesvilleBand

Instagram: @NoblesvilleBand

Commitment to Excellence/Membership Eligibility

Students must fulfill the following duties to remain eligible to participate in rehearsals and performances:

1. Students must be present at every rehearsal/performance. Sitting out often while at rehearsal or any missing rehearsals could result in dismissal from the group or loss of spot. All absences must be prearranged and communicated to the Director. In the event of an emergency, please notify the group parent and/or the Director in a timely manner.
2. Students must be current on their accounts. The Noblesville Band Boosters, Inc. is a non-profit organization that must pay their bills on time to stay in good standing with vendors and outside staff. Students with outstanding balances may not join extracurricular groups in the future until a financial agreement is made. Families may be subject to further collection efforts. If any family needs assistance, you may contact the Band Director or Treasurer to explore several options: an alternative payment plan or financial assistance. No student will be turned away for financial difficulty. The key is communication!
3. Students must be enrolled in a spring instrumental ensemble class (concert band, orchestra, guard) to participate.
4. All rules from the NHS Student Handbook concerning drugs policies and appropriate behavior also apply to the marching band activity.
5. Students must perform with a high level of effort and excellence to compete and perform. Directors have the final say on student eligibility for performances based on attendance, participation in daily rehearsals, and their level of excellence.
6. Students who have log entries during the school year due to discipline, behavior, attendance, or tardy issues may not be eligible for membership.
7. Students are liable for any damage to assigned uniform, equipment, or instruments.
8. Student academics come first. Students must be passing 5 classes to be eligible unless students are flexing their schedule.

Fundraising Opportunities

The Band Boosters coordinate two types of fundraisers throughout the year.

1. Student Fundraisers

Various opportunities are available for your child to raise funds for their Fundraiser Account. These funds can only be used to pay for Concert Attire, Letter Jackets, Marching Band or Winter Group Fees & Band Trips. Please contact our treasurer to apply funds accordingly.

**The band boosters reserve the right to automatically apply fundraiser funds towards outstanding balances on student fees after the final due date for fees has passed.*

- Crew Car Wash Books - Students will receive a portion of each booklet sold that will be deposited to their Fundraiser Account. This will roll out in November.
- ButterBraids - Students will receive a portion of each Butterbraid sale that will be deposited to their Fundraiser Account. This will occur in late January/early February.

2. Band Boosters Fundraisers

Funds earned for the Boosters General Fund support the entire Band Program and every band student. The Boosters use this money for uniforms, equipment, props and costumes, transportation, contest fees, meals, financial assistance, scholarships and so much more! Here are a few of the ways you can help this season:

- Black & Gold – The Black & Gold Invitational is our biggest fundraiser of the year. The success of this event relies on marching band families to volunteer. By fulfilling your volunteer obligation, you helped raise Boosters funds with ticket, concession and program sales.
- Corporate Sponsorship – If you know of a Business that would be interested in Sponsoring the Band, or an individual student, in exchange for advertising on our beautiful truck or trailer, in programs and on t-shirts, please let us know! We offer various levels of Sponsorship and would be happy to speak with them regarding benefits. Contact our Corporate Sponsorship Chair - Sponsorship@NoblesvilleBand.org
- Kroger Rewards – Earn direct donations by shopping at Kroger and using your reward card at checkout. To get started, visit www.kroger.com. Click on the Community tab, then select Community Rewards. Create an account and select the *Noblesville Band Department*.
- 50/50 Raffle - Parents sell tickets throughout the community from summer to fall. Students cannot participate in this fundraiser.
- Indoor Percussion Contest. If accepted we host this competition for indoor percussion (IPA), one of the larger contests in the State.

Health & Safety

Winter Guard is hard physical work and injuries can occur. This is why the medical/permission to treat/permission to travel form must be turned in before a student can participate. Anytime a student requests medical treatment from a parent volunteer on duty at a contest or practice, the parent on duty will call the parent of the student requesting treatment. This is to ensure that all parents are aware of the health of their child at our rehearsals.

WARNING: Under Indiana law a school is not liable for an injury to, or the death of, a participant in physical fitness activities at the school if the death or injury results from the inherent risks of the physical fitness activity. Inherent risks of physical fitness activities include risks of injury inherent in exercise, the nature of a sport, the use of exercise equipment, or the use of a facility provided by a school. Inherent risks also include the potential that the athlete may act in a negligent manner that may contribute to injury or death, or that other participants may act in a manner that may result in injury or death to the athlete. The athlete and parents are assuming the risks of participating in this physical fitness activity.

In addition to the NHS Handbook the band department advises that your child's physician be consulted prior to beginning any athletic activity (like marching band) and any limitations prescribed by the doctor should be given in writing to the program coordinator. (NHS Athletic Code of Conduct Section 22)

Communication

Directors are "normal" people. But they are very busy people. They work long hours and their main focus is the students. If you have a specific concern about the program, set up a time, via email, to discuss it. If you need general information, directors are probably not your best resource. Most student questions can be answered by asking their student leaders. For parents, always start with your student, group parent, website, Facebook and/or Band Booster. If you are still left with questions, email the director.

Attendance/Tardy Policy

1. Being "on time" to rehearsal means 10-15 minutes early. At the time rehearsal begins, the student should already be ready to rehearse. Students late to rehearsal will need to warm-up with calisthenics, jogging, or strength training.
 2. It is the responsibility of each student to make sure they are checked in for attendance.
 3. Email director with absences, as we want to keep children safe.
 4. Some students have conflicts with particular days and will have pre-arranged absences on file with the directors. Please note that these have been evaluated on a case-by-case basis, and include considerations like experience, amount of time missing, etc. Some of these students may be unable to perform because of these conflicts, some may share a spot with another performer.
-

Typical Performance Day

Performance days generally start in the morning with 2-3 hours of rehearsal before loading the buses & equipment and driving to the contest. Upon arrival at the host school, students unload and warm up, perform, attend awards, load the bus and return to NHS. Plan for a morning to very late-night day. Students will want to bring a meal before we leave and money for dinner/concessions.

Cost of Attending Winter Guard/NIPE Contests for Spectators

Generally, the entry cost to attend an invitational contest for non-performing family members is \$8 - \$40. Prop parents do not need to purchase entry tickets. WGI contest tickets can be purchased prior to the day, and can be found at <https://wgi.org/> under events. FOR DAYTON- IT IS BENEFICIAL TO PURCHASE TICKETS BEFOREHAND. Contests often have concession stands or vendors for food purchases. Plan ahead to have both credit and cash payment options. Locations will vary on what type of payments are accepted.

Etiquette at Contests

Parents & Students, you are always representing the Noblesville Band and our community. We insist that you speak not only highly of our groups, but of all the groups you see. Spectators from other schools will constantly be around to hear your words & see your actions. Please be respectful & say only kind things. It is encouraged to clap for all performers, not just our students. Winter Guard, while competitive, is ultimately a culture of encouragement where everyone is part of one big family that carries beyond our home field.

Color Guard

The Color Guard includes flags, rifles, sabers, and dancers. Auditions are held for positions on specific equipment, but throughout the season, the directors reserve the right to move kids around as they see fit in accordance with drill/staging. Here are some unique considerations for the Color Guard:

1. Uniforms – each member will be provided use of a costume/uniform to fit the theme of the show. Color Guard gloves will be required for all members no matter the equipment that they are assigned.
2. Equipment – all equipment is borrowed or purchased (flags, rifles, and sabers). Therefore, students must take care of them and are responsible for any damage they cause in use. Students will check out their equipment for the season, but will have to return it in good condition in order to receive their awards and be in good standing for the next guard season.
3. Makeup - each member is responsible for having their own "basics" for makeup. Concealer, foundation, blush, fake eyelashes, fake eyelash glue, and liquid eyeliner should be purchased on their own. Guard will provide specific colors for eyeshadow and lips.
4. Guard Room – the guard room is a storage room, not a “hang out” space. There should never be food or drink in the room; students should be in and out to grab needed equipment. There is a locker system within the guard room but should not be used to store large personal items such as backpacks, jackets, etc. Locks are provided, but are \$5 if lost.

Winter Guard Dress Code

Students should wear comfortable athletic clothing. Do not wear jeans. Students will wear all black neck to ankle dance attire. Students must follow school dress code policy. Students in violation of the dress policy may be given a t-shirt from the uniform room to wear, and non-compliance could result in dismissal from the group.

Fees: Winter Guard Financial Responsibilities

The cost of the Winter Guard is divided among the projected number of students who commit to participating. Income from fees go directly towards Winter Guard expenses. All fees will be invoiced and sent via email to the parent/guardian email addresses entered on the sign up.

Please read through the Financial Commitment Contract at the end of this handbook carefully.

- This year each student is responsible for fundraising or paying **\$1,000**.
 - *\$50 extracurricular transportation fee to Noblesville Schools is included in this fee.*
***Students approved to receive free or reduced lunch qualify for an adjusted invoice reflecting transportation discounts upon providing the letter of approval from the Noblesville School district to the Booster Treasurer. This information will be kept confidential.*
- **A \$300 non-refundable registration fee applies to all students participating in auditions.**
 - \$150 invoiced and due Oct. 7th
 - \$150 invoiced and due Oct. 25th
- **The remaining \$700 balance will be invoiced in November and DUE March 1st, 2025.**
 - Pay schedule will be as follows:
 - \$150 DUE 11/15/24; \$150 DUE 12/15/24; \$150 DUE 1/15/25; \$150 DUE 2/15/25;
\$100 DUE 3/1/25
 - Payment options will be included in the email with your invoice. Monthly reminders will be sent until invoices are paid in full.
- **Additional Costs:**
 - Guard Supplies such as makeup, gloves, hair accessories, flip flops etc... may be an additional expense. Some expenses may result in additional invoices. This is per the discretion of the director.
 - Fees for food for overnight trips will be collected prior to each trip.
 - Optional: Treat bags, meals, contest tickets & parking, spirit store purchases, etc...

****Outstanding balances from previous seasons must be settled to participate in the current season.***

Any accounts that are not settled with an agreed upon payment plan in place past the final due date may be subject to additional collection efforts. Any extra fees or costs associated with the collection process are the responsibility of the signor.

If any financial assistance or alternative payment plan is needed, please contact our treasurer.

Questions?

Jacky Doke, Treasurer - treasurer@noblesvilleband.org

Winter Guard Family Volunteer Commitment:

In order to make this a successful season and keep the fees down, we require each family to commit to the following:

- **5 volunteer hours total (per family)**
- All Volunteer opportunities will be posted on our website:
 - **NoblesvilleBand.org/Volunteer**
 - All Sign Up Genius Links
 - Help Wanted Section!
- **All volunteers supervising students must have a level 3 background check.**
 - *Link is on our website. (NoblesvilleBand.org/Volunteer)*
 - Check Sign Up Genius for background check requirements
 - Blue lanyards & name tags provided upon approved background check

If you are unable or unwilling to fulfill these volunteer commitments in FULL, there will be an **additional \$200 fee for the season. This will be invoiced to you at the end of the season. This fee becomes part of the obligation to pay. You may opt-out of the volunteer requirement for the season by paying this fee in advance.*

Questions?

Kim Eshbaugh, Volunteer Coordinator - volunteers@noblesvilleband.org

There is a lot of information to process. Please be familiar with all of the information and ask questions. Following these guidelines will lead to our most successful season to date.

Noblesville Band Boosters Financial Commitment Contract

Your Financial Responsibilities

Enrolling and participating in competitions, programs, events, and activities (“Programs”) offered by or associated with NOBLESVILLE BAND BOOSTERS INC. (“Nonprofit”) comes with financial responsibilities which include dues, fees, and other related costs (“Charges”) all of which are part of a legally binding contract. Charges will be assessed to your account, and you will receive notifications about this account through the email account supplied to Nonprofit. Make sure you understand your obligations by reading and acknowledging the financial agreement below.

Financial Agreement

By enrolling in and participating in Programs offered by Nonprofit, you are entering into a legally binding contract in which you acknowledge and agree to pay all Charges assessed to your account. This includes accepting responsibility for any additional costs related to your enrollment in the Programs including, but not limited to, accommodations, meals, clothing, transportation, instruments, entry fees, and any other costs associated with the Program. Charges apply regardless of the participation or length of term, even if the participation changes at any point of the year, and you acknowledge such determinations will be made by Nonprofit in its sole discretion. Published drop/add deadlines also apply regardless of the length of participation.

- You understand if you allow your account to become delinquent, Nonprofit services such as future registration and participation in the Programs may be suspended until such time as your account is settled with a payment plan in place. In addition, you understand Nonprofit may refer your past due account for collection and authorize legal action against you for the collection of this debt. You agree to be liable for all collection fees, plus any court and/or attorney fees resulting from the enforcement of this agreement (as allowed under Indiana law), necessary for the collection of any amount not paid when due. Any collection fees are in addition to the principal fees due on the account.
- You understand and agree Nonprofit uses electronic means for registration in Programs and financial transactions such as account payments and payment setup. Email is the official method of communication by Nonprofit. Nonprofit will send notifications regarding your participation in Programs, account balances, financial aid, and other information related to your status as a participant in the Programs through the email account supplied to Nonprofit.
- You understand and agree if you accrue an unpaid balance, you authorize Nonprofit, its directors, representatives, and/or its agents, including attorneys and collection agencies, to contact you via telephone and/or all forms of electronic technology (to include email and text messaging) to collect such outstanding debt, unless you notify the agent in writing to cease electronic/telephone communication.
- You understand neither suspension or expulsion from the Programs ends your obligation to pay any unpaid Charges assessed to your account. You further understand suspension or expulsion will result in the forfeit of paid Charges for the semester in which you are suspended or expelled.

2025 Winter Guard Commitment Contract

*The success of our program depends on a commitment from directors, students and families!
Please review, sign and return this form ASAP!*

Student Agreement:

- I have read the Noblesville Band Handbook and agree to the requirements within the handbook.
- I will work together with the directors to make a positive contribution to the Noblesville Band program by practicing weekly, doing my personal best during class time, and attending all rehearsals and performances this year.
- I am aware that school rules apply to rehearsals and performances. Directors reserve the right to deny participation to students who have discipline or attendance problems.

Parent/Guardian Agreement:

- I have read the Noblesville Band Handbook and will work together with the directors to support my students' interest and commitment to the Noblesville Band program as stated in this handbook.
- I understand and acknowledge the Financial Commitment Contract.
- I agree to pay the 2025 Winter Guard fee of \$1,000 per the terms specified in both the handbook and the financial commitment contract.
- I agree to the volunteer commitment of 5 hours per family per the terms specified in the handbook. I understand that not completing all 5 hours required will result in a \$200 fee.
- Information from directors will be communicated via email. Information from Boosters will be communicated via Band App. It is my personal responsibility to read this information.
- I received the rehearsal and contest schedules and understand that attendance at these rehearsals and contests is part of the requirement for participation. I understand absences must be communicated **IN WRITING TO A DIRECTOR WELL IN ADVANCE**.
- I am aware that school rules apply to rehearsals and performances. Directors reserve the right to deny participation to students who have discipline or attendance problems.

**Parent/Guardian Copy. No signature required.*

2025 Winter Guard Commitment Contract

*The success of our program depends on a commitment from directors, students and families!
Please review, sign and return this form ASAP!*

Student Agreement:

- I have read the Noblesville Band Handbook and agree to the requirements within the handbook.
- I will work together with the directors to make a positive contribution to the Noblesville Band program by practicing weekly, doing my personal best during class time, and attending all rehearsals and performances this year.
- I am aware that school rules apply to rehearsals and performances. Directors reserve the right to deny participation to students who have discipline or attendance problems.

Parent/Guardian Agreement:

- I have read the Noblesville Band Handbook and will work together with the directors to support my students' interest and commitment to the Noblesville Band program as stated in this handbook.
- I understand and acknowledge the Financial Commitment Contract.
- I agree to pay the 2025 Winter Guard fee of \$1,000 per the terms specified in both the handbook and the financial commitment contract.
- I agree to the volunteer commitment of 5 hours per family per the terms specified in the handbook. I understand that not completing all 5 hours required will result in a \$200 fee.
- Information from directors will be communicated via email. Information from Boosters will be communicated via Band App. It is my personal responsibility to read this information.
- I received the rehearsal and contest schedules and understand that attendance at these rehearsals and contests is part of the requirement for participation. I understand absences must be communicated **IN WRITING TO A DIRECTOR WELL IN ADVANCE**.
- I am aware that school rules apply to rehearsals and performances. Directors reserve the right to deny participation to students who have discipline or attendance problems.

Student(s) Name: _____

Student Signature: _____

Parent/Guardian #1 Name: _____

Parent/Guardian #1 Signature: _____

Parent/Guardian #2 Name: _____

Parent/Guardian #2 Signature: _____

****Booster Copy. Please return this copy.***